

National Register Access Consultants

The Construction Industry Council, 2nd Floor, The Building Centre, 26 Store Street, London,
WC1E 7BT

Tel: 020 7399 7417 Email: info@nrac.org.uk Website: www.nrac.org.uk

Consultant Membership

Stage One application form

| | |
|--------------|---------------|
| Title | First name(s) |
| Surname | Telephone(s) |
| Job title | Mobile |
| Organisation | Signature |
| Email | Date |
| Address | |
| Postcode | |

Please note that completion of Stage One of the application process does not constitute accreditation or part membership. This is a screening process to ensure that only those with adequate understanding, skills and experience go forward to the next stage.

The following are the minimum requirements for NRAC Consultant membership.
Please attach documentation relating to each section as described below:

1. Experience with user groups

This should be first-hand experience with disabled user groups, which can include membership of an access group, experience with consulting users, or any experience or training that develops an understanding of the needs of a wide range of disabled people. Quality of experience is more important than quantity.

Please list details of your experience, including names of user groups, projects, training and relevant dates.

2. Access-related experience

You need to have adequate access-related work experience. You should have carried out a minimum of four or five access-related pieces of work, within the last two years, which may include audits, design appraisals, access statements, work as an access officer, policy guidance or any work with relevance to access.

Please provide a list of work undertaken with your individual role identified within it.

We **do not** need to see examples of your work at this stage. A single access-related piece of work will be assessed at Stage Two.

3. Recent access-related development/training

You should have undertaken at least five days of Continuous Professional Development (CPD) in the access sector within the last two years. It is unlikely that one course will be sufficient. Training should include modules on disability awareness, the legislative context, current good practice, technical standards and design guidance and the ability to read plans (if not from a construction background).

Please enclose documentation of access-related training received or CPD undertaken.

4. Construction knowledge

You need to have an understanding of the legal and consultative processes applicable to alteration of the built environment and an understanding of relevant technical and structural factors in relation to these. Please enclose one of the following:

| | |
|--|--|
| | Documentation/description of experience in an appropriate construction-related field |
| | A copy of academic certificate confirming the successful completion of a construction course of HND level or above |
| | Evidence of membership of the RICS/RIBA/ABE or equivalent |

National Register Access Consultants

The Construction Industry Council, 2nd Floor, The Building Centre, 26 Store Street, London,
WC1E 7BT

Tel: 020 7399 7417 Email: info@nrac.org.uk Website: www.nrac.org.uk

Please make a payment for £126.00 by BACS, to the bank account below:

Account name: National Register of Access Consultants

Account no.: 42301695

Sortcode: 40-07-07

Please quote prefix NRAC and your initials as a reference. All application fees are non-refundable.

Please note that any personal data provided in this form and any other documents submitted in relation to your application will be seen by members on the NRAC assessment panel and advisory group. Panel members will receive a copy of your application documents for evaluation purposes, and to provide feedback to assist you throughout your application.

Please tick this box if you wish to receive information on NRAC conferences and events.

Equal Opportunity Monitoring – Stage One applicants

The information on this section will only be used to monitor diversity.

| | | |
|-----------------|-------------------------|----------------------|
| Age band | Under 25 | <input type="text"/> |
| | 25 – 35 | <input type="text"/> |
| | 36 – 45 | <input type="text"/> |
| | 45 – 60 | <input type="text"/> |
| | Over 60 | <input type="text"/> |
| | Do not wish to disclose | <input type="text"/> |

| | | |
|---------------|-------------------------|----------------------|
| Gender | Female | <input type="text"/> |
| | Male | <input type="text"/> |
| | Do not wish to disclose | <input type="text"/> |

Nationality and ethnic origin

| | |
|-----------------------------|----------------------|
| What is your nationality? | <input type="text"/> |
| Do not wish to disclose | <input type="text"/> |
| What is your ethnic origin? | <input type="text"/> |
| Do not wish to disclose | <input type="text"/> |

In which of the following fields have you been most recently employed or self-employed?

| | | | |
|---------------------|----------------------|-------------------------|----------------------|
| Architecture | <input type="text"/> | Health and safety | <input type="text"/> |
| Access auditing | <input type="text"/> | Local authority | <input type="text"/> |
| Occupational health | <input type="text"/> | Surveying | <input type="text"/> |
| Building | <input type="text"/> | Do not wish to disclose | <input type="text"/> |
| Other: | <input type="text"/> | | |

Under the Equality Act (2010) a person is considered to have a disability if he/she has a physical or mental impairment, which has a substantial and long-term effect on his/her ability to carry out normal day-to-day activities.

| | | |
|---------------------------|-------------------------|----------------------|
| Do you have a disability? | Yes | <input type="text"/> |
| | No | <input type="text"/> |
| | Do not wish to disclose | <input type="text"/> |

Do you have any access requirements that need to be considered as part of the written application submission, and attendance at the assessment interview?