# Auditor Membership Stage One application form

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| --- | --- |
| Title | First name(s) |
| Surname | Telephone(s) |
| Job title | Mobile |
| Organisation | Signature |
| Email | Date |
| Address Postcode | |

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| **Please note that completion of Stage One of the application process does not constitute accreditation or part membership. This is a screening process to ensure that only those with adequate understanding, skills and experience go forward to the next stage.** |

# The following are the minimum requirements for NRAC Auditor membership.

# Please attach documentation relating to each section as described below:

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| 1. **Experience with user groups** | |
| You should have first hand awareness of accessibility issues to understand the reasons for technical standards and guidance. This experience could include membership of an access group, experience with consulting with user groups, or any experience or training that develops an understanding of the needs of a wide range of disabled people. Quality of experience is more important than quantity.  Please describe your experience, listing names of groups, projects, training and relevant dates. | |
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| 1. **Access-related experience** | |
| You need to have adequate access-related work experience. You should have carried out a minimum of 4-5 access-related pieces of work, which may include access audit reports, design appraisals, access statements, work as an access officer, policy guidance or any work with a specific access dimension.  Please provide a list of work undertaken within the last 2 years. This should be your own individual work and your role should be identified within it.  We **do not** need to see examples of your work at this stage. A single access-related piece of work will be assessed at Stage Two. | |
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| 1. **Recent access-related development/training** | |
| You should have undertaken training and professional development in the access field, which should include components or modules on disability awareness, Equality Act and legislative context, current good practice, technical standards and guidance. It should also include ability to read plans. You should have undertaken at least five days of Continuous Professional Development (CPD) within the last two years. It is unlikely that one short course will be sufficient to gain the necessary knowledge and skills for NRAC membership.  Please provide a list of CPD with relevant dates, and enclose documentation of access-related training or CPD. | |
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| 1. **Construction knowledge** | |
| You need to have a general understanding of processes relating to the alteration of the built environment, including the ability to read basic plans of buildings, knowledge of relevant Building Regulations and standards, and ability to liaise with construction professionals.  Please describe relevant experience or training. | |
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| **Please make a payment for £135.00 by BACS, to the bank account below:**  **Account no.: 42301695**  **Sortcode: 40-07-07**  **Account name: The Construction Industry Council**  **Please quote prefix NRAC and your initials as a reference. All application fees are non-refundable.** | |
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| **Please note that any personal data provided in this form and any other documents submitted in relation to your application will be seen by members on the NRAC assessment panel and advisory group. Panel members will receive a copy of your application documents for evaluation purposes, and to provide feedback to assist you throughout your application.** | |
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|  | Please tick this box if you wish to receive information on NRAC conferences and events. |

**Equal Opportunity Monitoring – Stage One applicants**

The information on this section will only be used to monitor diversity.

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| **Age band** | | | | Under 25 | | | |  | | |
|  | | | | 25 – 35 | | | |  | | |
|  | | | | 36 – 45 | | | |  | | |
|  | | | | 45 – 60 | | | |  | | |
|  | | | | Over 60 | | | |  | | |
|  | | | | Do not wish to disclose | | | |  | | |
|  | | | |  | | | |  | | |
| **Gender** | | | | Female | | | |  | | |
|  | | | | Male | | | |  | | |
|  | | | | Do not wish to disclose | | | |  | | |
|  | | | | | | | | | | |
| **Nationality and ethnic origin** | | | |  | | | | | | |
| What is your nationality? | | | |  | | | | | | |
| Do not wish to disclose | | | |  | | | | | | |
| What is your ethnic origin? | | | |  | | | | | | |
| Do not wish to disclose | | | |  | | | | | | |
|  | |  | |  | | | | | | |
| **In which of the following fields have you been most recently employed or self-employed?** | | | | | | | | | | |
| Architecture | | |  | | | | Health and safety | | |  |
| Access auditing | | |  | | | | Local authority | | |  |
| Occupational health | | |  | | | | Surveying | | |  |
| Building | | |  | | | | Do not wish to disclose | | |  |
| Other: |  | | | | | | | | | |
|  |  | | | |  | | | | | |
| **Under the Equality Act (2010) a person is considered to have a disability if he/she has a physical or mental impairment, which has a substantial and long-term effect on his/her ability to carry out normal day-to-day activities.** | | | | | | | | | | |
| Do you have a disability? | | | | | | Yes | | |  | |
|  | | | | | | No | | |  | |
|  | | | | | | Do not wish to disclose | | |  | |
|  | | | | | |  | | |  | |
| **Do you have any access requirements that need to be considered as part of the written application submission, and attendance at the assessment interview?** | | | | | | | | | | |
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