

NRAC Training course

Accessibility and inclusive design course for
professionals in the built environment
(June 2025)

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Who are National Register of Access Consultants (NRAC)?

NRAC is an independent UK wide accreditation service for individuals who provide access consultancy and access auditor services. It was set up with government backing to provide a single source for organisations seeking competent advice in relation to inclusive environments and accessibility.

Designed to fit with busy professionals

This course provides a learning route for professionals already working with the built environment (such as architects, surveyors and occupational therapists or similar) into accessibility and inclusive design.

It will benefit those who would like to embark on an accessibility and inclusive design profession as a career, as a transition to becoming a specialist, or to enhance their existing professional skillset.

This 40-hour course will be delivered over 7 weeks starting on 2nd June and finishing on 14th July. Sessions will be delivered through online manageable chunks with one face to face in London on 4th July.

Duration:

40 Hour course over 7 weeks

Start date:

2nd June 2025

End date:

14th July 2025

Course type:

Online + 1x Face to face in London

Entry requirements

All candidates will be expected to undertake some pre-reading and have the following as a minimum:

- Able to interpret basic layout drawings
- Writing professional reports
- Understanding of professional liability
- Basic knowledge of technical documents such as Approved Documents and British Standards
- Broad understanding of the principles around accessibility and inclusion



Course programme and dates

Equivalent to 40 hours total

Week 1

Dates	Module	Duration
2 nd June 9:00-13:00	Understanding user needs	4-hour online

Week 2

Dates	Module	Duration
9 th June 9:00-13:00	Legal Understanding	4-hour online
12 th June 16:00-18:00	Review session	2-hour online

Week 3

Dates	Module	Duration
16 th June 9:00-13:00	Good practice standards	4-hour online
19 th June 16:00-18:00	Review session	2-hour online

Week 4

Dates	Module	Duration
23 rd June 9:00-13:00	Construction process and design appraisals	4-hour online
26 th June 16:00-18:00	Review session	2-hour online

Week 5

Dates	Module	Duration
30 th June 09:00-11:00	Audit preparation	2-hour online
4 rd July 10:30-16:30	Problem identification and solving (audit) (in-person day, in London)	Full day

Course programme and dates

Equivalent to 40 hours total

Week 6

Dates	Module	Duration
7 th July 9:00-13:00	Writing Reports, Access Statements, Access Strategies and Action Plans	4-hour online
10 th July 16:00-18:00	Review session	2-hour online

Week 7

Dates	Module	Duration
14 th July 9:00-13:00	Professional understanding and wrap up	4-hour online

Sessions will not be recorded. Before you book the course, please take a moment to review all dates to ensure your availability for each one. Please be aware that we can't provide catch-up or alternative in the event of absence, except under extraordinary circumstances.

1. Understanding user needs

Covers NRAC competencies

UA1, UC1	Understanding of the needs of a range of users and potential users of an environment
UA2, UC2	Understanding of the importance of consulting with users and/or potential users, and experience of such consultation

2. Legal understanding

Covers NRAC competencies

LA1	Understanding of: <ul style="list-style-type: none">- Equality Act 2010 and associated regulations and Codes of Practice- Relevant Building Regulations- The Special Educational Needs and Disability Act, 2001 (SENDA) 2001
LC1	Understanding of: <ul style="list-style-type: none">- Equality Act 2010 and associated Codes of Practice- Approved Document Part M, Part K and relevant section of Part B, Fire Safety- The Building Regulations
LC2	Understanding of the implications of the following in relation to access issues: <ul style="list-style-type: none">- Planning legislation and guidance

- Planning (Listed Buildings and Conservation Areas) Act 1990
- The Town and Country Planning Act (1990)
- Health and Safety Legislation
- Occupier Liability Acts, OLA 1957 and OLA 1984
- Landlord and tenant duties
- Construction (Design and Management) Regulations 2015
- Fire Regulations and the Fire Precautions Act 1971
- The Regulatory Reform (Fire Safety) Order 2005
- Highways Act 1980

3. Good practice standards

Covers NRAC competencies

TA1, TC1	Knowledge and understanding of current guidance and best practice in the access field, including BS8300 and the relevant parts of the Building Regulations
TA2, TC2	Knowledge of a range of good practice guidance for a variety of building elements and building types
TC7	Understanding of the means of escape requirements for disabled people including BS 9999, BS9991, Part B and legal framework involved in dealing with fire

4. Construction process and design appraisals

Covers NRAC competencies

CA1	Basic understanding of the construction process and construction related issues
CC1	Understanding of the construction process and construction related issues
CA2	Ability to understand basic technical drawings and specifications
CC2	Ability to read and understand technical drawings and specifications
TC6	Understanding of the technical and structural constraints of access solutions
TC8	Ability to carry out design appraisals for new buildings and building alterations
TC9	Ability to test and progress recommendations; knowledge of approval and procurement processes

5. Problem identification and solving (face to face)

Covers NRAC competencies

EA1	- Experience of comprehensively identifying barriers and hazards to accessibility within an environment by physical inspection
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EA2	- Experience of carrying out access related work
TA3	- Appreciation of the non-physical issues which may impact on the accessibility of an environment, such as management issues
SC1	- Ability to identify barriers and hazards to accessibility within an environment by physical inspection, and from drawings and specifications
SC2	- Ability to recommend access solutions to barriers and hazards identified above, in line with current guidance and best practice
SC3	- Ability to identify situations not covered by current guidance and best practice, and make recommendations accordingly
SC4	- Ability to apply current guidance and/or best practice beyond construction related activities
SC5	- Appreciation of aesthetic aspirations and technical, time and cost implications and constraints faced by design teams and clients and the ability to take these into account when recommending solutions
TC3	- Appreciation of the non-physical issues which may impact on the accessibility of an environment, such as management issues.
TC4	- Ability to develop access policies and strategies in consultation with clients
TC9	- Ability to test and progress recommendations; knowledge of approval and procurement processes

6. Writing Reports, Access Statements, Access Strategies and Action Plans

Covers NRAC competencies

TA4	Understanding the importance of an access policy and access strategy
TA5	Understanding of Access Statements and their application
EA2	Experience of carrying out access related work
TC5	Understanding of Access Statements, Action Plans and their application
PA1	Ability to prepare reports to an appropriate technical and professional level
PC3	Ability to prepare reports to an appropriate technical and professional level
PC5	Experience of communicating technical access issues to both technical and non-technical groups and individuals
PC6	Competent written and verbal communication skills

7. Professional understanding

Covers NRAC competencies

PA2	Understanding of the range and limitations of services offered by an Access Auditor
PA3	Understanding of the legal obligations and liabilities associated with offering expert advice
PA4	Competent written and verbal communication skills
PC1	Understanding of the legal obligations and liabilities associated with offering expert advice
PC2	Understanding the need for professional agreements and terms of appointment
PC4	Understanding of the range and limitations of services covered by professional indemnity insurance, and offered by an Access Consultant at all stages of a construction project

Cost of the course

£950 + VAT

If you are a sole-trader or working for small organisation / company with less than 50 employees

£1500 + VAT

If you are working for large organisation / company with 50+ employees

* Cost does **NOT** include lunch for the face to face session on 4th July
– we will provide information on nearby lunch places.

Please get in touch if it is financially challenging to sign up for the course to discuss payment by instalments

Additional information

Our expert trainers are longstanding consultant members of the National Register with many years' experience of delivering accessible and inclusive projects and contributing to national standards.

This course is independent from NRAC accreditation – on completion of the course delegates will still need to go through the application process to become a member of the NRAC. Course hours are accepted towards the CPD hours required when applying for NRAC accreditation. Further information on the NRAC accreditation process can be found [here](#).

Every effort is made to provide information and guidance that is as up to date as possible. Very recent changes in legislation or standards may not be fully incorporated into the training.